

# STOKE CANON PARISH COUNCIL

I hereby give notice of a meeting of Stoke Canon Parish Council to be held on **Thursday 4th July 2024 at 7.30pm at The Bridge**, to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins  
Parish Clerk  
Stoke Canon Parish Council

26<sup>th</sup> June 2024

Stoke Canon Parish Council: Cllr K Scott-Clarke, Cllr J Maunder, Cllr D Boustred and Cllr J Whitley.

Most papers that have been circulated to Councillors will be available (on request) to members of the public at or after the council meeting.

## AGENDA

### **1. Apologies for Absence.**

### **2. Minutes of previous meeting.**

The minutes of the meeting held on the 2<sup>nd</sup> May 2024 to be approved and signed.

### **3. Matters Arising.**

### **4. Matters Requiring Discussion.**

- To consider the inspection report for the play park
- Cutting of cemetery grass

### **5. Reports**

- Report from DCC Councillor. See Sara's June report.
- Report from EDDC Councillor.

- Finance – Chair and Clerk
- Highways- Derek Boustred.
- Play Park-Kate Scott-Clarke
- Footpaths -Andy Hill.
- Planning -James Maunder
- Green and climate issues -Janine Whitley

## **6. Financial Matters**

To receive the accounts summary to 31<sup>st</sup> May, 2024 (previously approved by Cllrs Maunder and Scott-Clark).

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations :

- 3 x Payments to North Devon payroll for wages (May and June salary)
- 2 x Payments to HMRC (May and June)
- 1 x payment to ??? for ??? £121.69 (15.05.24)
- 2 x Payments to PCC for hire of hall £14.00 (21.05.24) & £7.00 (17.05.24)
- 2 x Payments to EDF £29.22 (23.05.24) & £18.90 (11.06.24)
- 1 x Payment to Vision ICT for website management £185.26 (17.05.24)
- 1 x Payment for Insurance policy £322.44 (28.05.24)

Note: Payments approved by Councillors K Scott-Clarke and Cllr J Maunder in accordance with the Financial Regulations.

The bank balance as at 4<sup>th</sup> June 2024 was £15280.51

## **7. Planning Matters.**

No planning applications received since the last meeting.

## **8. Any Other Business.**

- A reminder to Councillors to check their Register of Interests to ensure these are up to date.

## **9. Questions from the public.**

## **10. Date of Next Meeting.**

- Next Meeting on 5<sup>th</sup> September 2024 – The Bridge