

# STOKE CANON PARISH COUNCIL

I hereby give notice of a meeting of Stoke Canon Parish Council to be held on **Thursday 9<sup>th</sup> January 2025 at 7.30pm at The Bridge**, to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins  
Parish Clerk  
Stoke Canon Parish Council

18<sup>th</sup> December 2024

Stoke Canon Parish Council: Cllr K Scott-Clarke, Cllr J Maunder, Cllr D Boustred and Cllr J Whitley.

Most papers that have been circulated to Councillors will be available (on request) to members of the public at or after the council meeting.

## AGENDA

**1. Apologies** - To receive any apologies for absence

**2. Declarations of Interest Under the Code of Conduct**

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

**3. Minutes**

To adopt the minutes of the Parish Council Meeting held on 7<sup>th</sup> November 2024.

**4. Public Question Time**

Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

## **5. Lead Councillor Updates**

To receive an update from the Lead Councillors on the following:

- Finance – Chair and Clerk
- Highways- Derek Boustred.
- Play Park-Kate Scott-Clarke
- Footpaths -Andy Hill.
- Planning -James Maunder
- Green and climate issues -Janine Whitley

## **8. Planning Matters.**

To discuss any planning applications received since the last meeting. None received.

## **9. Financial Matters**

To receive the accounts summary to 31<sup>st</sup> December 2024 (previously approved by Cllrs Maunder and Scott-Clark).

2 x Payments to North Devon payroll for wages (October and November salary)

1 x Payment to PCC for hire of hall £14.00 (13.11.2024)

1 x Payment to EDF £19.53 (4.12.2024)

1 x Payment to Sam Campbell for gardening services £1840.80 (11.11.2024)

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations :

Note: Payments approved by Councillors K Scott-Clarke and Cllr J Maunder in accordance with the Financial Regulations.

The bank balance as at 16<sup>th</sup> December was £12630.88

## **10. EDDC Update**

To receive an update from Cllr Jamie Kemp, East Devon District Council.

## **11. DCC Update**

To receive an update from Cllr Sara Randall-Johnson and Cllr Henry Gent, Devon County Council.

## **12. Other information/correspondence received for possible action/discussion/attendance and review of Action Points**

**13. Date of the next meeting(s)**

Next Meeting on Thursday 6<sup>th</sup> March 2025– The Bridge.