

STOKE CANON PARISH COUNCIL

I hereby give notice of a meeting of Stoke Canon Parish Council to be held on **Thursday 6th March 2025 at 7.30pm at The Bridge**, to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins
Parish Clerk
Stoke Canon Parish Council

26th February 2025

Stoke Canon Parish Council: Cllr K Scott-Clarke, Cllr J Maunder, Cllr D Boustred and Cllr J Whitley.

Most papers that have been circulated to Councillors will be available (on request) to members of the public at or after the council meeting.

AGENDA

1. Apologies - To receive any apologies for absence

2. Declarations of Interest Under the Code of Conduct

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

3. Minutes

To adopt the minutes of the Parish Council Meeting held on 9th January 2025.

4. Public Question Time

Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

5. Coopting of New Councillor

To Co-opt Mr Mike Kemp as a new councillor and accept the relevant signed paperwork.

6. Lead Councillor Updates

To receive an update from the Lead Councillors on the following:

- Finance – Chair and Clerk
- Highways- Derek Boustred.
- Play Park-Kate Scott-Clarke
- Footpaths -Andy Hill.
- Planning -James Maunder
- Green and climate issues -Janine Whitley
- Update from Chair regarding call with MP David Reed.

8. Planning Matters.

To discuss any planning applications received since the last meeting. None received.

9. Financial Matters

To receive the accounts summary to 28th February 2025 (previously approved by Cllrs Maunder and Scott-Clark).

2 x Payments to North Devon payroll for wages (December and January salary)

2 x Payments to EDF £19.53 (18.1.2025 and 18.2.2025)

1 x Payment received of £969.97 from HMRC for VAT reclaim (06.02.2025)

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations :

Note: Payments approved by Councillors K Scott-Clarke and Cllr J Maunder in accordance with the Financial Regulations.

The bank balance as at 24th February was £12,585.65

- Approval is sought by the Clerk to purchase a laptop for Council use. Budget to be agreed and set.
- Quotes received from the Church regarding the possibility of helping with the costs of hedge cutting. Donation of £750 per year has been requested.

- To consider changing councillors email addresses to .gov for more security. Costs quoted of £20 + VAT per year for each email address.
- Approval sought to contribute to the following bench for the school field, approximately £250 – Bench for Mill Bus Stop and two planters for River Close
- Life Education have requested a donation of £155 for giving health and wellbeing education to approximately 84 children at Stoke Canon CE School

10. EDDC Update

To receive an update from East Devon District Council.

11. DCC Update

To receive an update from Cllr Sara Randall-Johnson and Cllr Henry Gent, Devon County Council.

12. Other information/correspondence received for possible action/discussion/attendance and review of Action Points

- Problems with dog fouling around the village. Raised by 2 members of the public
- Update on new electricity provider
- British Spring clean – village signed up 22nd March - 6th April 2025

13. Date of the next meeting(s)

Next Meeting on Thursday 8th May 2025 Annual Parish Meeting and AGM @ 19:00 hrs– The Bridge.