

STOKE CANON PARISH COUNCIL

A meeting of Stoke Canon Parish Council was held in The Bridge on Thursday 3rd July 2025 at 7.30 pm.

Those present were Cllr Kate Scott-Clarke (Chair), Cllr James Maunder (Vice Chair), Cllr Derek Boustred, Cllr Mike Kemp and Councillor Fabian King (EDDC).

47/25 Apologies - To receive any apologies for absence.

No apologies were received from Cllr Nat Vanstone (DCC) or Cllr Henry Gent (DCC). Cllr Gent sent a report which has been distributed to Councillors.

48/25 Declarations of Interest Under the Code of Conduct

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

None declared.

49/25 Minutes

To adopt the minutes of the Annual Parish Council Meeting held on 8th May 2025.

PROPOSED: Cllr Scott-Clarke **SECONDED:** All agreed to approve and sign. **RESOLVED.**

50/25 Public Question Time

Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

No public present.

51/25 Lead Councillor Updates

To receive an update from the Lead Councillors on the following:

- **Finance – Chair and Clerk** - £210 received as donation for bench and also P3 monies of £400 are due in. Clerk will advise when they have cleared in the bank.
- **Highways- Derek Boustred.** Cllr Boustred will put local highways issues in an email to the Clerk to pass to Cllr Nat Vanstone (DCC). Cllr Boustred gave an update on the probation scheme. The abandoned car has been removed and the bus stop has been tidied up. Bus stop bench will be £295.00 + VAT. Approval

sought now to purchase as soon as possible. **PROPOSED:** Cllr Derek Boustred
SECONDED: Cllr K Scott Clarke **RESOLVED**

- **Play Park-Kate Scott-Clarke.** All up to date. The grass has been cut by a local tradesman in between the cuts from the main contractor. This works a lot better. This means it is cut every 2 weeks.
- **Footpaths -Mike Kemp** – Is making contact with other local Parish Council footpath wardens. There is damage over towards the Mound on West side of the village. Footpath to Brampford Speke looks like it has been surveyed. Environment Agency has done a report regarding the Railway Crossing. We await the findings. Can dog walkers take a pair of secateurs with them to cut back brambles when they are out walking the footpaths? Cllr Kemp to send this suggestion to Mrs Boustred and she will put in the local forum. Cllr Kemp will also send her precise of our meetings to go into the forum.
- Planning -James Maunder (see below)

52/25 Planning Matters.

To discuss any planning applications received since the last meeting.

25/1165/FUL – 62 Vinnicombes Road, Stoke Canon – Single storey flat roof rear extension and flat roof dormer. No objections.

53/25 Financial Matters

To receive the accounts summary to 4th June 2025 (previously approved by Cllrs Maunder and Scott-Clarke).

2 x Payments to North Devon payroll for wages (April and May salary)

1 x Payment to PCC for hall hire £14.00 (27.05.2025)

1 x Payment to Samuel Campbell for grass cutting £920.40 (28.05.2025)

1 x Payment to Vision ICT for website hosting £281.26 (31.05.2025)

1 x Cheque received of £210 as donation towards new bench (04.06.2025)

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations :

Note: Payments approved by Councillors K Scott-Clarke and Cllr J Maunder in accordance with the Financial Regulations.

The bank balance as at 4th June 2025 was £13,786.75

Accounts to be approved. **PROPOSED:** Cllr Scott-Clarke **SECONDED:** Cllr Maunder
RESOLVED.

54/25 EDDC Update

To receive an update from East Devon District Council. Fabian King gave an update from Exe Valley Ward.

Broadband there are some areas where this coverage is very poor. There is a group of County and District Councillors getting together to look at this problem. He asked if we can report any problems to him.

Cllr Kings full report will be published on the Parish Council website.

55/25 DCC Update

To receive an update from Cllr Henry Gent and Cllr Nat Vanstone, Devon County Council. Cllr Gent's report will be published on the Parish Council website.

56/25 Other information/correspondence received for possible action/discussion

- Email received from Cllr Henry Gent regarding possible improvements to be added to the back of the works on the A396 High Street, Stoke Canon to replace Traffic Signal Equipment. A pronounced dip in the road, right before the zebra crossing coming from Exeter side. Extension from footpath from Harrison Way into Chestnut Crescent. Derek will put in email to go to Nat Vanstone.
- To complete the Banking Mandate form to add Cllr Boustred and Cllr Kemp – Forms to be completed by Cllrs and Clerk will collect at a later date.
- To approve the IT Policy (already circulated to Councillors). **PROPOSED:** Cllr Scott-Clarke **SECONDED:** Cllr Maunder. **RESOLVED.**
- To discuss adding the adult exercise equipment to the asset register. Clerk to use values on the quote from the Valencia.
- Email from member of public regarding tidy up from Stoke Road to Mill Cottages. This is scheduled to be completed by the Probationers team asap. Hedge cutting also scheduled to be completed.
- The Clerk has requested Annual leave for 9th and 10th July and 4th to 15th August to be approved. **APPROVED** by all councillors present.
- Fencing – network rail have put some temporary fencing around the dog poo bins so people are not using the bins as they cannot access them. Clerk to ask previous footpath warden for contact details for Network Rail.

57/25 Date of the next meeting(s)

Next Parish Council Meeting will be held on Thursday 4th September 2025 at 19:30hrs–
The Bridge.

Meeting closed at 8.34pm